



**NOTES OF A COMMITTEE MEETING HELD AT THE FIELD  
ON SUNDAY 27<sup>th</sup> APRIL 2025 at 11.00am**

**AGENDA**

1. Matters arising from meeting dated 30<sup>th</sup> March 2025
2. Welfare / H&S
3. Finance
4. Scores and Records
5. Juniors
6. Competitions
7. Coaching
8. Major Projects
9. Forthcoming Events
10. AOB

**Present:**

Paul McGuire, Will Kempf, Les Griffiths, Mark Jones, Ian Hiscocks, Gareth Stott (part), Alison Stott (part)

**Apologies:**

Jonathan Powell, Mollie Bower, Alan Marriott

**Observers:**

Graham Ivey, Helen McKerracher

Before the formal agenda started Will welcomed the new committee members and again thanked Alan Hoddinott, John Sinfield and Graham Ivey for their service. WK had also circulated committee role descriptions for all to review, and these will be updated on the club website in due course.

**NOTES FROM THE MEETING:**

**1. Matters arising:**

Any items arising are dealt with in the main agenda.

**2. Welfare:**

The WO agreed to prepare a document regarding the policy of transporting juniors away from our own club to other venues. **Action LG**

### **3.Finance:**

The Treasurer was unavailable for the meeting but there were no particular items to record.

### **4. Scores and Records:**

Gareth Stott was formally appointed as Records Officer as he had already been nominated and seconded prior to the AGM. It was also agreed at the meeting that Alison Stott having been nominated and seconded by Graham and Helen respectively would carry out a dual role with Gareth as Records Officer but should they both attend any meetings then there would only be one vote allowed between them should any voting be required at that meeting.

A formal handover from Graham Ivey to Gareth and Alison had taken place prior to the meeting.

### **5. Juniors**

The JLO was not available for the meeting but had left the following notes:

The Junior club has remained consistent since the AGM with not much having changed. We are still achieving 6/7 juniors each week. I am planning sessions to enable juniors to achieve a handicap and classification during the outdoor season. I am arranging the next joint junior night with Rochdale Company of Archers for this September at their venue.

### **6. Competitions:**

St George and Spring Shoot competitions reasonably well attended – reports issued.

### **7. Coaching:**

For beginners to intermediate archers please register online for the next coaching session – see website for dates.

Coaching session with Dave Shaw county coach successfully held.

### **8. Projects:**

MAJOR PROJECTS: (in order of priority)

- 1 Solar panel installation – following the decision at the AGM to canvass the whole membership as to install the panels or not the results came in with a clear majority to proceed with the installation. An email was sent out to the membership confirming the Yes vote as 66 and the No vote as 12. This meant 78 people voted being approx.. 39% of the membership. Currently the club is awaiting approval from Northern Power Grid on our application to export surplus electricity to the grid. It is expected that this application will be approved but no works can be started before approval. Further updates will be provided either in committee meeting minutes each month or in the club newsletter as things progress.
2. Car parking provision between pavilion and boundary wall

MINOR PROJECTS: (in order of priority)

- 1.coat hooks in the indoor range – agreed to use strong magnetic hooks positioned adjacent the electrical panel **Action WK**

## 9. Forthcoming Events:

1. Longbow memorial shoot – 4<sup>th</sup> May – any bow style can enter but non-longbow entrants will be entered into the handicap competition. (TO – Jonathan Powell)
2. Big Weekend – 11<sup>th</sup> May – 11 volunteers so far. (sandwiches provided by the club for volunteers) (TO - Paul McGuire)
3. Novice Outdoor Competition – 15<sup>th</sup> May (TO Tony Barrett)
4. University challenge – 25<sup>th</sup> May ( TO – Mollie Bower plus University captain)
5. Albion competition – 1<sup>st</sup> June (TO required)

## 10.AOB:

- a) The club is looking into the possibility of paying for the engraving of trophies.

### Action PMcG

Will said that he would look into obtaining costs for purchasing a simple engraving machine for the club in order for the committee to consider this as an alternative to paying a third party. **Action WK**

- b) Have-A-Go scheduled for 30<sup>th</sup> August – ‘Picnic in the Park’ (volunteers required)

- c) Risk assessments have now been updated by WK & PMcG and are situated in a folder in the pavilion and will be updated on the club website. WK agreed to laminate the checklists for ease of use. **Action WK**

- d) Beginner Course check list to prepare **Action JP**

- e) Stocks of tea, sugar, target faces etc. to be checked by any committee member when at the field and acted upon as necessary.

- f) A request for Barebow tabs for use on beginner courses was made. It was agreed to purchase 6 left- and right-hand types. **Action PMcG.**

- g) New members from beginner courses will still need to have AGB insurance until the club decides to purchase private insurance. A decision will be made before the end of September when the existing AGB scheme ends as to when this insurance will be purchased. WK agreed to take on the role of liaising with the potential new insurance company and would report back on terms and conditions at the next meeting. **Action WK**

- h) Tournament officers required who may need training up especially when calculating scores for the handicap section of the competition. This is still work in progress. It was agreed to publish the names of TO's on club publicity posters in advance of competitions and that PMcG and MJ would canvass the membership well in advance for volunteers for each formal event. **Action PMcG / MJ**

- i) some discussion re. the club newsletter. Maybe a bi-annual issue. Topics such as Grand Prix, different archery rounds, club events, notes from the committee, maintenance request forms etc.

- j) Suggestion of an honours board for lifetime members. WK to contact Richard Harvey, one of our trustees, who practices wood carving. **Action WK**

- k) Discussion re. equipment maintenance – It was suggested that AH would be taking a step back therefore a person or persons may be required to check/ repair if necessary/ order items as and when required. If any member wishes to discuss the volunteer role of ‘Equipment Officer’ please contact any member of the committee.

- l) Preparation of kit bags for beginner courses suggested as responsibility of lead coach.

- m) Role of Entertainments Officer still required.

The following people have recently joined the club:

Bethany Wallace (A)  
Isabelle Wilson (J)  
David Cummings (A)

The meeting closed at 1.00pm

**Next Meeting:**

Sunday 8<sup>th</sup> June 2025 at 11am at the field.